



Phone (313)-441-9331  
Email: [movetruck@doverservices.com](mailto:movetruck@doverservices.com)  
Fax (313)-441-9335

Dover Services, Inc.  
1 Dover Lane  
Dearborn, Michigan 48120

From: Operations & Administration Phone #: 313-441-9331 Fax #: 313-441-9335

Attention: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ /2018

Carrier Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Please find attached, the BROKERAGE PACKET for DOVER SERVICES, INC. that includes the following information and/or documents:

- Introduction Letter
- 2-page contract for signature\*
- Blank W-9\* form for U.S.A. Carriers\*
- W-8 BEN\* for Canadian or Mexican Carriers
- Carrier Survey\*
- Carrier Information & Questionnaire\*
- Payment options from Triumph Pay - Standard 28 days or Quick Pay Program\*
- Credit information
- Copy of DOVER authority FMCSA # MC-602608
- Copy of trust fund with BMC-85 with ITS Financial Services, LLC. At \$75,000
- Diamond Broker Program from Internet Truck Stop

**The above items with an asterisk \* need to be returned to us, we prefer you send it to our Fax (313)-441-9335, – please send the Payment Option for Triumph pay to: [info@TriumphPay.com](mailto:info@TriumphPay.com)**

Once reviewed, the following information is required to be returned via **Fax (313)-441-9335** or to [Movetruck@doverservices.com](mailto:movetruck@doverservices.com) :

- Signed contract = Master Broker Agreement
- Your contract authority
- Insurance certificate – Liability & Cargo & Workers' Comp sent from your insurance agent naming Dover Services, Inc. as a certificate holder.
- Completed W-9 form or (W-8BEN for Canadian or Mexican Carriers)
- Carrier Survey
- Carrier Equipment Survey and Operations Questionnaire

**Send freight bills with original signed proof of delivery to: [dover@app.hubtran.com](mailto:dover@app.hubtran.com)**

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Thank you